

# Cheyne Johnson

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SUFFOLK  
UNIVERSITY



PUTNAM  
INVESTMENTS



## Objective

To augment organizational value through proper and accurate accounting.

## Summary

Enthusiastic, optimistic and diligent general accountant.

## Special Skills

**Accounting** – a strong academic knowledge with an experienced eye for detail.

**Business** – an emphasized research in culture, corporation and management.

**Computers** – a natural knack with all associated electronic counterparts.

## Employment History

### Clerk

#### 2006-2008 Boston Market, Stop & Shop, Plainville, MA

- Increased company sales by marketing desirable handcrafted products.
- Calculated and charted inventory evaluations, maintaining high quality standards.
- Received many gracious compliments and zero customer complaints.

### QA Project Software Analyst

#### 2004-2005 Putnam Investments, Franklin, MA

- Managed multi-million dollar investment technology.
- Prevented over ten thousand programming defects.
- Improved upon previous documentation techniques.

### IT Help Desk Specialist

#### 2001-2005 Dean College, Franklin, MA

- Multi-tasked all front desk protocol for four years.
- Restructured all systems campus-wide.
- Assisted professors on-site with computer knowledge.

## Education

#### 2006-2010 Suffolk University, Boston, MA

- B.S., Business, Sawyer School of Management
- Member of the Suffolk/Dean partnership

#### 2003-2006 Dean College, Franklin, MA

- A.S., Business Technology
- High Honors

## Other Experience

**Independent consultant** - Computers (1997-Present)

**Volunteer technician** - G.A.P.S. Theatre (2000-Present)

**Volunteer accountant** - Lymphoma & Leukemia Society (2009)

## References

References are available on request.

